



# Parkwood Village Homeowners Association



December 2010

## TEAM

*Together Everyone Achieves More*

### 2011 PVHA Board

President – Dana Warren  
Vice President – Gail Brittan  
Treasurer – Travis Warwick  
Secretary – Kathryn Moore  
Director – Jim Stahl  
Director – Sue Goldstein  
Director – Robert Webb

#### Board Meetings

2<sup>nd</sup> Monday  
of the month  
7:00 pm – 9:00 pm  
PVHA Community  
Room

### Coal Morton Incorporated

Hours: 9:00 am to 4:00 pm Mon. through Fri.  
Phone: 608-249-2736 ☎  
Emergency: 608-242-1776  
Fax Number: 608-234-5952  
Closed holidays and weekends.

Monthly fees should be made payable to:  
**Parkwood Village Homeowners Association**

### New Fees Begin on January 1, 2011

As of January 1, the new monthly fee will be as follows: All two bedrooms increase from \$220 to \$234; all three bedrooms increase from \$230 to \$245. These new rates will allow PVHA to continue to build a modest Reserve Fund and allow for another drainage project to be completed in 2011.

### Contact Your Financial Institution

If you pay your monthly condominium fee through a "Bill Pay" plan, please contact your financial institution this month to inform them of the change in the dollar amount so your January 1<sup>st</sup> payment is correct.

### 2011 PVHA Annual Directory

Please complete and return the Directory Information Sheet that was available to everyone in attendance at the Annual Meeting by **Friday, December 3<sup>rd</sup>**. The completed directory will be available to all PVHA homeowners at the end of the month. Previous information provided in the 2010 Directory will remain as is if new information is not provided.

### December Dates of Interest

- 11/22 – 12/10 Festival of Wreaths 8:30 AM - 4 PM weekdays – Madison Senior Center, 330 W. Mifflin (266-6581)
- 11/12 – 1/2 Holiday Fantasy in Lights – Olin Park – (239-7888)
- 11/13 – 12/18 Dane County Winter Farmers' Market – Monona Terrace - Saturdays 7:30 AM - Noon. (261-4000)
- 1 – 9 Hanukkah
- 1 - Tunes at Monona Terrace – 5:30 PM to 7:30 PM - No charge. (261-4000)
- 3 - Capitol Holiday Tree Lighting - 11:45 am – Rotunda – 2 E. Main St., Capitol Square - (266-5044)
- 4 – Fair Trade Holiday Festival – 9:00 AM to 4:00 PM - Monona Terrace – (261-4000)
- 5 - Capitol Holiday Pageant - Madison West Kiwanis' Annual Event, 4:15 & 5:15 pm - Capitol Rotunda (274-0627)
- 24 – Christmas Eve
- 25 – Christmas
- 31 – New Year's Eve
- 31 – US Bank Eve – Family New Year's Eve Celebration – 1 South Pinckney - 6:00 p.m.-10:00 p.m. - [www.usbank.com/cgi\\_w/cfm/about/community\\_relations/madison.cfm](http://www.usbank.com/cgi_w/cfm/about/community_relations/madison.cfm)

Check with the Chamber of Commerce for additional dates and information regarding upcoming events.

### Parking During the Winter Months

In order for the snow plowing company to do their job, it is necessary that you move your vehicle(s) to a space that is already cleared of snow or onto the street following any snowfall that requires plowing.

### Sand and Salt Bins

Many homeowners will be running to catch public transportation or out walking their pets. Should you see any area that appears icy, please take that extra minute to stop and spread some of the contents from the sand/salt bins over the area. Location of the bins: near the maintenance shop at 98 GC, south side of 6622 OD, east of 38 GC, south of 102 GC, southeast of 218 GC, west of 246 GC, east of 258 GC. Another bin will be placed to the north of 2 GC. The lids are chained to the bins to prevent them from flying away in the wind and to protect the contents from the elements. Please place the cover back on the bin after each use.

## Snow Removal

Coal Morton will shovel the walks in snowfalls less than 1" and sand and salt as necessary.



Property Services will shovel the walkways and plow for snowfalls in excess of 1".



Snow removal will take place once it stops snowing.

## Paper and Your Fireplace

Your gas fireplace is designed and certified by UL specifically to burn Natural Gas. No other materials may be burned inside a gas fireplace. Holiday wrapping should be disposed of in the trash or recycled depending on the type of paper. Something as simple as burning paper can harm the fireplace's internal controls and possibly overheat and break the glass.

## Suggested Items to Keep in Your Vehicle

- Flashlight with extra batteries
- First aid kit
- Necessary medications
- Battery operated radio
- Blankets and/or sleeping bags
- Extra mittens/gloves, socks, a warm cap and rain gear
- A small sack of sand to use for traction under your wheels
- A small shovel
- Booster cables
- Small tools – pliers, wrench, screwdriver
- A brightly colored cloth to use as a flag
- Nonperishable foods
- Bottled water

## Decorating Tips for the Holiday



**Natural Christmas Trees** – Before buying a tree, test for freshness by tapping the base of the tree on the ground or pulling lightly on a limb. If many needles fall off or needles can be easily pulled off, the tree is too dry.

Keep your tree as fresh as possible by placing the stump of the tree in a bucket of water out of doors until you are ready to decorate. Before setting up the tree inside the house, trim two inches off the stem diagonally so it can absorb water. Mount the tree securely in a large, wide based reservoir stand and add water each day to ensure the tree is well watered.

Choose a suitable location for your tree, ensuring that it is well away from heating sources and clear of all exits.

**Artificial Trees** – Though fireproof, metal or aluminum trees are electrically conductive and cannot be decorated with any electrical product. The metal can cause a short and a fire, or simply become "hot" or deliver a nasty shock. Aluminum trees can be illuminated by a colorful spotlight placed a safe distance from the tree, as set out in the manufacturer's instructions.

**Decorations and Presents** – Christmas wrappings and decorations can be highly combustible and should be kept away from heat sources such as candles, lamps, heaters, fireplaces and wood-burning stoves. Gift wrap and boxes should be collected as gifts are opened and discarded with the trash or recycled when possible.

**Indoor Lights and Electrical Decorations** - Use only those lights that have been tested and labeled by an approved testing laboratory.

Examine light strings, cords, plugs and receptacles before using. Discard any that have frayed cords, cracks in the lamp-holders, or loose connections.

Do not overload electrical circuits or extension cords, and follow instructions on cord labels regarding connecting light strings to extension cords.

Never place furniture or other objects over electrical cords and in particular, never run electrical cords under a rug. With a rug covering a cord, any damage the cord may sustain can go unnoticed.

Always unplug the light string before attempting to replace a bulb. Ensure the voltage and/or wattage marked on the light set is compatible with the replacement light. This is especially important with mini-lights as they come in different voltages.

Avoid using timers on indoor lights. Tree lights could turn on when no one is at home and create a potential fire hazard. Always turn Christmas lights off before leaving home or going to sleep.

**Outdoor Lighting** – Use only those lights that have been tested and labeled by an approved testing laboratory and are marked for outdoor use.

Turn off the electricity to the supply outlet before working on outdoor wiring.

Keep electrical connections off the ground and clear of metal objects. Use insulated tape, not metal nails or tacks, to hold strings of outdoor lights in place.

Run cords above ground, keeping them out of puddles and snow.

Tape all plug connections with plastic electrical tape to make them as watertight as possible. To prevent moisture from entering bulb sockets, bulbs should face the ground.

When using spotlights or floodlights to light your home or trees, ensure they are marked for outdoor use to withstand snow and rain. Indoor floodlights should never be used outdoors.

*After the holidays, PLEASE remove all decorations in a timely manner. Happy Holidays!*