



PARKWOOD VILLAGE HOMEOWNERS ASSOCIATION

A Great Place to Live • Established 1981

December 10, 2012 Board Meeting Minutes

Officers

President

Dana Warren
833-5703

Vice President

John Lowrey
821-0157

Secretary

Marlene Reineking
833-7061

Treasurer

Travis Warwick
843-3242

Directors:

Robert Webb
833-7307

Marilyn Virtue
829-2985

Jim Stahl
833-4415

Management Services:

Coal Morton, Inc.

Phone: 249-2736

Fax: 234-5952

Mary@coalmorton.com

Lou@coalmorton.com

MMSC:

(motion was made,
seconded and carried)

CALL TO ORDER

President called the meeting to order at 7:02 pm.

ROLL CALL

Board Members Present: Dana Warren, John Lowrey, Marlene Reineking, Travis Warwick, Robert Webb, Marilyn Virtue & Jim Stahl.

Board Members Absent: None

Homeowners Present: Judy Carlson, 102 GCD; Jim Jackson, 20 GCD; Sue Goldstein, 6614 OSD; Judy Savage, 258 GCD; Bonnie Buzogany, 106 GCD; Sue Cesnik, 124 GCD & Nancy Evans, 128 GCD.

Management Present: Lou Glauner & Mary Glauner, Coal Morton Inc.

COMMUNICATIONS FROM HOMEOWNERS: None

READING and APPROVAL of November 12, 2012 Minutes: MMSC by Stahl & Virtue to approve minutes.

FINANCIAL REPORT

Treasurer Warwick reported finances as of November 30, 2012.

Checking	\$40,161.91
Reserve Fund/Fortune 500	60,024.76
Total Assets	\$100,186.67

MMSC by Webb & Stahl to accept financial report

COMMITTEE REPORTS

Pool Committee – No report

Property Committee – No report

Neighbor-to-Nighbor Committee – The committee chair requested approval to have a New Years event on New Years Day. MMSC by Reineking & Webb to approve the event. The committee is continuing to research the Little Free Library design plan and finding a builder. They will present their selections to the Board for approval.

Owner Relations Committee – No report

Pet Committee – The committee reported on the results of the survey with 37 homeowners responding.

Eliminate the 35-pound weight limit: Yes 19 — No 18

Require copy of veterinary report: Yes 27 — No 9 — No Opinion 1

Enforce the fines in the PVHA rules: Yes 31 — No 6

The Board discussed the results in length and because the survey response on weight limit was so close no decision was made. The Board determined the Veterinary report could be a complicated process and would create unnecessary

paperwork for the association, but no vote occurred. The fine process currently in the rules is too lengthy and should be simplified. The Board President will meet with Management and present revised/reorganized pet rules to the Board.

MANAGEMENT COMPANY REPORT - Activity for November

1. Winter Prep – Five Sand barrels were put out for homeowners to use. Property Services installed snow stakes.
2. Roof Repair –Tempel Roofing repaired sagging plywood over the front entrances at 136/138 GCD. They also cut slots in the plywood to allow for adequate ventilation. This project was not performed when the roof was replaced and is now complete and was verified by management.
3. Kick-out Flashing – Coal Morton is in the process of installing kick-out flashing on 6634-6652 OSD. Extensive rot was found and repaired at 6652 OSD. Installation of kick-out flashings will continue over the course of the winter as weather permits.
4. Clubhouse Remodeling – Price estimates for expanding the clubhouse, replacing the windows and patio door, and installing new carpet are being compiled. They will be presented to the Board at the January meeting.
5. The bench seating in the circular gardens were replaced with cedar treated wood.
6. Future Projects - Possible winter projects include the removal of aluminum soffits and cutting ventilating slots in the plywood and installing blocking and proper vents. Another project is installing louvered vents to replace rusting air conditioner screens on the garages.

OLD BUSINESS - None

NEW BUSINESS

1. **Trash & Recycle Bins** – Complaints have been received on Homeowners putting their bins/carts out too early and removing them too late, or not at all. The PVHA rules state: Place your trash and recycle bins out after 5:00 p.m. on Wednesday and before 6:00 a.m. on Thursday. The bins must be removed from the Common Elements by 12 noon the day after collection. Failure to do so can result in fines. Please place your unit number on your bins.

2. **Advertising in the PVHA Directory** – The question was whether to accept advertising from local businesses. MMSC by Webb and Stahl to allow local businesses to place advertisements in the PVHA directory.

3. **Mail Delivery Problems** – Packages delivered by the mailman have disappeared with some found opened and discarded. MMSC made by Lowrey and Webb to temporarily move mailboxes for 6642 - 6652 OSD to the fences on the garage side of the building. More mailboxes may be moved if this proves successful.

4. **Audit** - The Board discussed having an audit done of the Association. MMSC by Reineking & Webb to hire a professional audit firm to do an audit in July 2013.

MMSC by Lowrey & Stahl to adjourn the meeting at 8:38 pm.

The next board meeting will be Monday, January 14, 2013, in the community room at 7:00pm. Please send agenda items to Marlene Reineking, mar134wi@aol.com, no later than January 10, 2013.

LARGE ITEM PICKUP - Do not place any large items out until the night before large item pickup. - Please continue to place large items at the curb on the bricked areas only preferably up by the fence.

Reminder: The Board continues to look for committee volunteers. If you would like to volunteer contact a Board member.

Minutes prepared and submitted by Marlene Reineking, Secretary.

The Parkwood Village Association website is: www.parkwoodvillage.org

PLEASE SLOW DOWN ----News mph signs have been placed around the complex. The speed limit is 5 mph.