



# PARKWOOD VILLAGE HOMEOWNERS ASSOCIATION

*A Great Place to Live • Established 1981*

## Officers

### President

Dana Warren  
833-5703

### Vice President

Gail Brittan  
827-5776

### Secretary

Marlene Reineking  
833-7061

### Treasurer

Travis Warwick  
843-3242

### Directors

Marilyn Virtue  
829-2985

Jim Stahl

833-4415

Robert Webb

833-7307

### Management Services:

Coal Morton, Inc.

Phone: 249-2736

Fax: 234-5952

Mary@coalmorton.com

Lou@coalmorton.com

(MMSC:

motion was made,

seconded, and carried)

## Board Meeting Minutes

Date: December 12, 2011

### CALL TO ORDER

President called meeting to order at 7:03 pm.

### ROLL CALL

#### Board Members Present:

Dana Warren, Gail Brittan, Marlene Reineking, Travis Warwick, Jim Stahl, Robert Webb & Marilyn Virtue.

#### Board Members Absent: None

**Homeowners Present:** Jim Jackson, 20 GCD; Gerry Book, 104 GCD; Bonnie Buzogany, 106 GCD; Judy Carlson, 103 GCD; Sue Goldstein, 6614 OSD; Judy Savage, 258 GCD; Kathryn Moore, 4 GCD; George Michelson, 6632 OSD.

**Management Present:** Lou & Mary Glauner, Coal Morton Inc.

### READING and APPROVAL of November 14, 2011 minutes.

MMSC by Webb & Virtue to approve minutes with one correction.

March minutes was replaced with October minutes.

A MMSC by Warwick and Brittan to send the minutes out to the homeowners after the Board has given them final approval at the monthly meeting.

### COMMUNICATIONS FROM HOMEOWNERS

1) Bill Bodden reported he had picked up orange snow markers, which were knocked over. Several were also missing. Unit owners should take any fallen markers down to the pool shed.

## FINANCIAL REPORT

Warwick reported the finances as of November 30, 2011.

Checking	\$23,029.67
Reserve	41,805.02
Insurance	8,257.70
Fortune Savings	50,062.72
Total Assets	73,092.30

MMSC by Brittan and Stahl to accept financial report.

The Annual approved budget is now posted on our website.

## **COMMITTEE REPORTS**

- Pool Committee – No report
- Green Living Committee – No report
- Property Committee – No report
- Neighbor-to-Neighbor Committee – No report

## **MANAGEMENT COMPANY REPORT**

- 1) Roofing update. All insurance work completed for this year. All roofing contractors are licensed and have city building permits
- 2) Garage foundation raised at 34/36
- 3) Drainage project completed from 102-120
- 4) Concrete replaced at 6602, 6652 and 258 and twenty-two marked locations were mudjacked
- 5) Unit 214 has a foundation problem that needs to be stabilized. Additional research and estimates are needed for possible inclusion in the 2013 annual budget.
- 6) Soffit vents repaired 6610-6614
- 7) Website updated and includes directory update form
- 8) All twelve financial statements prepared by the 2<sup>nd</sup> Monday
- 9) Process for FHA recertification is continuing

## **OLD BUSINESS**

- 1) Residents are reminded to notify their financial institutes of condo fee increase.

## **NEW BUSINESS**

- 1) A rental waiting list policy is in the proposal stage.
- 2) Management is getting monthly quotes for pest control contract, which expires in March.
- 3) Additional parking spaces were suggested by 232-238. Will be revisited.
- 4) Condo fee history and a list of fees of similarly aged associations in the area, will be available for the 2012 Annual Meeting.

The September survey results are compiled. Thanks to the residents for suggestions and they will be considered. Twenty-one of ninety-six units responded and were appreciated. Results will be sent out to unit owners.

REMINDER: The Board is looking for committee volunteers for 2012. If you would like to volunteer contact a Board member or go to the web site and fill out the form. Visit the Exchange Page for items to buy and sell.

Thanks to Judy Carlson for Christmas decorating at the meeting room.

MMSC by Webb and Stahl to adjourn the meeting at 8:35 pm

Minutes prepared and submitted by Marlene Reineking, Secretary.

The next board meeting will be Monday, January 9, 2012, 7:00 pm. Please send agenda items to Marlene Reineking ([mar134wi@aol.com](mailto:mar134wi@aol.com)) no later than Thursday, January 5, 2012.

The Parkwood Village Association website is: [www.parkwoodvillage.org](http://www.parkwoodvillage.org)