



# PARKWOOD VILLAGE HOMEOWNERS ASSOCIATION

*A Great Place to Live • Established 1981*

## December 9, 2013 Board Meeting Minutes

### Officers

#### *President*

Dana Warren  
833-5703

#### *Vice President*

Jennifer White  
225-1097

#### *Secretary*

Marlene Reineking  
833-7061

#### *Treasurer*

Mark Habich  
833-6841

### Directors:

Marilyn Virtue  
829-2985

Jim Stahl  
833-4415

Nancy Evans  
836-7201

Management Services:  
Coal Morton, Inc.

Phone: 249-2736  
Weekend Emergency:  
259-2820  
Fax: 234-5952

Mary@coalmorton.com  
Lou@coalmorton.com

MMSC:  
(motion was made,  
seconded and carried)

### Call To Order:

President called the meeting to order at 7:00 pm.

### Roll Call:

**Board Members Present:** Dana Warren, Jennifer White, Marlene Reineking, Mark Habich, Marilyn Virtue, Jim Stahl & Nancy Evans.

**Board Members Absent:** None.

**Homeowners Present:** Judy Carlson, 102 GCD; Sue Goldstein, 6614 OSD; Judy Savage, 258 GCD; Bonnie Buzogany, 106 GCD & Kathryn Moore, 4 GCD.

**Management Present:** Lou Glauner, Coal Morton Inc.

### Communications From Homeowners:

1. Downspout splash blocks should stay put in winter unless in the way of snowplowing.

### Reading and Approval of November 11, 2013 Minutes:

MMSC by Evans & White to approve the minutes as submitted.

### Financial Report:

Treasurer Habich reported finances as of November 30, 2013.

Checking	\$31,867.75
Reserve Fund/Fortune 500	64,887.96
Total Assets	\$96,755.71

MMSC by Reineking & Stahl to accept the financial report as presented.

### Committee Reports:

Neighbor-to-Neighbor Committee – A New Years Day Open House will be held Wednesday, January 1, 2014, in the Community Room.

The recent survey from Homeowners regarding activities in the Community Room was well responded to and brought in good suggestions. Bonnie Buzogany will work on scheduling events.

## Management Company Report - Activity for the month of November 2013:

1. **PVHA Banking** - Checking and Money Market accounts were opened at Summit Credit Union. Funds will be transferred from Wisconsin Bank & Trust in early January.
2. **Charter Communications** – Management spoke with Don D'Agostino from Charter and explained the age of the buildings and the need to address the old cable wires. Charter will conduct a cable assessment. Cross Country Cable will also inspect the aging cables. Management is waiting to hear if Charter is willing to cover any of the costs for updating the cables within the buildings.
3. **Asphalt** - American Seal & Stripe performed crack sealing and United Paving repaired some potholes. More work will be done in 2014.
4. **Concrete** - Finks Excavating replaced concrete on four front porches and sidewalk sections at seven locations. Coal Morton backfilled and seeded adjacent to the new concrete.
5. **244 & 246 GCD** – Basement floors (sunk due to leaking underground sanitary sewer pipes) will be leveled within the next two weeks.
6. **Gutter Cleaning** – Gutters were cleaned in November. Rain and early freezing temperatures made it difficult to clean the gutters again.
7. **Projects for the Near Future** - Depending on winter weather conditions, Management will continue to inspect and install kick-out flashings. Other possible winter projects include the installation of louvered gable vents in place of the rusting air conditioner screens in the garages.

### Old Business:

1. None

### New Business:

1. Parking and trash collection policies will be reviewed by Reineking, Habich and Stahl.
2. Work will resume on the Emergency Plan by Virtue, White and Stahl.
3. Management will research emerald ash borer detection and treatment.

MMSA by Evans and Habich to adjourn the meeting at 7:50 pm.

The next PVHA Board Meeting will be Monday, January 13, 2014, in the PVHA Community Room at 7:00pm. All Homeowners are welcome and urged to attend.

If you wish to speak at a Board Meeting...PLEASE. ...request to be placed on the agenda prior to the meeting, and indicate your issue. Please send agenda requests to Marlene Reineking, [mar134wi@aol.com](mailto:mar134wi@aol.com), no later than Thursday prior to each meeting.

● **Weekends:** Do not call Coal Morton, Inc. unless you have an emergency. Please use the emergency number: 608-259-2820.

● **Please** use the maintenance work request form on our web page. It is more efficient for Homeowner and Management than making phone calls. It is important for documenting the Association work projects and requests. [www.parkwoodvillage.org](http://www.parkwoodvillage.org)

Please place large items, for city pickup, at the curb on the designated area only - up by the fence. Upcoming dates are January 17<sup>th</sup> and 31<sup>st</sup>. (FRIDAYS). **Please do not place any items out there until the Thursday night before these dates.** (City Ordinance 10.18 1)

Minutes prepared and submitted by Marlene Reineking, Secretary. Visit the Parkwood Village Association website for all information: [www.parkwoodvillage.org](http://www.parkwoodvillage.org)