



PARKWOOD VILLAGE HOMEOWNERS ASSOCIATION

A Great Place to Live • Established 1981

February 10, 2014 Board Meeting Minutes

Officers

President

Dana Warren
833-5703

Vice President

Jennifer White
225-1097

Secretary

Marlene Reineking
833-7061

Treasurer

Mark Habich
833-6841

Directors:

Marilyn Virtue
829-2985

Jim Stahl
833-4415

Nancy Evans
836-7201

Management Services:
Coal Morton, Inc.

Phone: 249-2736
Weekend Emergency:
259-2820
Fax: 234-5952

Mary@coalmorton.com
Lou@coalmorton.com

MMSC:

(motion was made,
seconded and carried)

Call To Order:

President called the meeting to order at 7:03 pm.

Roll Call:

Board Members Present: Dana Warren, Jennifer White, Marlene Reineking, Mark Habich, Marilyn Virtue, Jim Stahl & Nancy Evans.

Board Members Absent: None.

Homeowners Present: Judy Carlson, 102 GCD; Gerry Book, 104 GCD; Sue Goldstein, 6614 OSD; Judy Savage, 258 GCD; Bonnie Buzogany, 106 GCD; John Lowrey, 122 GCD; & Bob Krolnik & Joan Severson 254 GCD.

Management Present: Lou Glauner & Mary Glauner, Coal Morton Inc.

President introduced invited speaker Eric J. Buzza, United States Postal Services. (See new business)

Communications From Homeowners:

1. Homeowner complaint that snowplow pushes too much snow up against the trees. Management will contact Property Services.
2. Some municipalities are recommending that homeowners leave the water running to keep the underground water pipes from freezing. A PVHA homeowner wanted to know if they should leave the water trickling to prevent underground pipes from freezing? Management stated that PVHA underground pipes should not be affected because they are buried 8' to 9' deep.
3. For ranch homes with kitchen plumbing on an exterior wall, PVHA residents should leave their cabinet doors under the sink open.

Reading and Approval of January 13, 2014 Minutes:

MMSC by White & Virtue to approve the minutes as submitted.

Financial Report:

Treasurer Habich reported finances as of January 31, 2014.

Checking	\$35,050.36
Reserve Fund/Fortune 500	63,318.00
Total Assets	\$98,368.36

MMSC by Reineking & White to accept the financial report as presented.

Committee Reports:

Neighbor-to-Neighbor Committee – Card party night had enough attendees to play cards. It will be held again. February 16th Bingo Day is cancelled and will be rescheduled at a later date.

Emergency Preparedness Committee – The Committee met and resumed work on the PVHA Emergency Plan. Jim Stahl is working with a professional and she will meet with the committee soon. Volunteer building coordinators will be needed. Information will be sent out on the role of these positions. PVHA will be seeking two volunteers per set of buildings for these positions.

Management Company Report - Activity for the month of January 2014:

1. **Snow & Cold** - January weather continued like December with several light snow falls followed by bitter cold. In December there were 16 days with measurable snowfall totals and 11 days in January.
2. **Snow Fence & Drifts** - A small section of snow fence was installed to curtail drifting along the west border chain link fence. Next year, a snow fence will be installed to the west of 2 -14 GCD to control drifting on the sidewalk in front of the building.
3. **Storage Closet for Clubhouse** - The small closet/storage area is complete. It also allows access to the furnace from the meeting room side of the clubhouse.
4. **Inventory** – Barry has completed an inventory of the tools in the maintenance shop area. A summary file of the inventory was emailed to all Board members.
5. **Pipe Burst** - On Friday night (2/7) a pipe froze and burst in the pool pump room. It was the cold water pipe to the outside shower. Thanks to Jim Moore, 4 GCD, for being observant and calling in the leak at 7:00 p.m. The water flowed through the unfinished pump room. A small amount of drywall will require repair in the pump room.

Old Business:

1. None

New Business:

Invited Speaker: Eric J. Buzza, Mode Conversion Coordinator
Lakeland District - United States Postal Service

Eric was invited to provide information to the Board and Homeowners on the status of installing Cluster Box Units, (CBU), which will be the future means of mail delivery from the United States Postal Service.

Cluster Box Units are a freestanding, pedestal-mounted installation containing individually locked mailboxes and parcel compartments. They also contain an outgoing mail receptacle.

Cluster Box Units are economical for the post office as they save time for the carriers. This translates into cost savings for the USPS. They also provide security for the postal customer. Each homeowner with a box is given two keys with a master key held by the association/management

PVHA would have clusters with 16 box units, each placed throughout the complex, at mutually agreed upon locations. The individual boxes are larger than our current mail boxes and will hold considerable more mail, which is beneficial if you are gone or don't want to get your mail everyday. The downside to cluster box units is everyone would have to walk/drive to collect their mail. Exemptions are available for hardship reasons.

Currently, the USPS is offering free cluster boxes and installation (labor and cement slab) to multi-dwelling complexes in the Madison area. This is available to promote the cluster boxes on a voluntary basis.

The Cluster Box Units will be mandatory sometime in the future. Choosing to install them on a voluntary basis would save PVHA a significant amount of expense. Management will send out an informational letter.

The PVHA Board has not made a decision on this and welcomes your comments.

MMSC by Evans & Stahl to adjourn the meeting at 8:15 pm.

The next PVHA Board Meeting will be Monday, March 10, 2014, in the PVHA Community Room at 7:00pm. All Homeowners are welcome and urged to attend.

If you wish to speak at a Board Meeting...PLEASE...request to be placed on the agenda prior to the meeting, and indicate your issue. Please send agenda requests to Marlene Reineking, mar134wi@aol.com, no later than Thursday, March 6th.

- **WEEKENDS:** Please remember that on weekends - call Coal Morton, Inc. only if you have an emergency. Please use the emergency number: 608-259-2820.
- **Please** use the maintenance work request form on our web page. www.parkwoodvillage.org It is more efficient for Homeowner and Management than making phone calls. It is important for documenting the Association work projects and requests.

Please place large items, for city pickup, at the curb on the designated area only - up by the fence. Upcoming dates are March 14th & 28th (FRIDAYS). **Please do not place any items out there until the Thursday night before these dates.** (City Ordinance 10.18 1)

Minutes prepared and submitted by Marlene Reineking, Secretary. Visit the Parkwood Village Association website for all information: www.parkwoodvillage.org