



PARKWOOD VILLAGE HOMEOWNERS ASSOCIATION

A Great Place to Live • Established 1981

January 13, 2014 Board Meeting Minutes

Officers

President

Dana Warren
833-5703

Vice President

Jennifer White
225-1097

Secretary

Marlene Reineking
833-7061

Treasurer

Mark Habich
833-6841

Directors:

Marilyn Virtue
829-2985

Jim Stahl
833-4415

Nancy Evans
836-7201

Management Services:
Coal Morton, Inc.

Phone: 249-2736

Weekend Emergency:
259-2820

Fax: 234-5952

Mary@coalmorton.com
Lou@coalmorton.com

MMSC:

(motion was made,
seconded and carried)

Call To Order:

President called the meeting to order at 7:03 pm.

Roll Call:

Board Members Present: Dana Warren, Jennifer White, Marlene Reineking, Mark Habich, Marilyn Virtue, Jim Stahl & Nancy Evans.

Board Members Absent: None.

Homeowners Present: Judy Carlson, 102 GCD; Gerry Book, 104 GCD; Sue Goldstein, 6614 OSD; Judy Savage, 258 GCD & Bonnie Buzogany, 106 GCD.

Management Present: Lou Glauner & Mary Glauner, Coal Morton Inc.

Communications From Homeowners:

1. Homeowner requested additional vehicle sticker (3 total). MMSC by Stahl & Evans to support current policy of limiting two vehicle parking stickers per Homeowner.
2. Complaint of ice on garage floor from water flowing into garage. More salt will be used to try and remedy the problem. Ice is a problem this winter thorough out the complex. Roof heat tape may help. Management can install but homeowner is responsible for purchasing the tape and installing a proper electrical outlet.

Reading and Approval of December 9, 2013, Minutes:

MMSC by Habich & Virtue to approve the minutes as submitted.

Financial Report:

Treasurer Habich reported finances as of December 31, 2013.

Checking	\$37,233.35
Reserve Fund/Fortune 500	57,755.24
Total Assets	\$94,988.59

MMSC by Reineking & White to accept the financial report as presented.

Committee Reports:

Owner Relations Committee – No report.

Neighbor-to-Nighbor Committee – New Years Day event had few attending. It was at the same time as a Badger Bowl game. Committee is scheduling an adult card game night and family board game day. Additional information/schedule will be sent to Homeowners soon.

Emergency Preparedness Committee - Committee Members: Marilyn Virtue, Gail Brittan, Gerry Book, Jim Stahl, Jennifer White and Dana Warren. The Committee will meet in the near future to proceed with finalizing a proposal for the complex.

Management Company Report - Activity for the month of December 2013:

- 1, Snow & Cold** -. Several small snow and ice storms kept maintenance busy for most of December. The extremely cold weather generated additional calls and requests.
- 2. 244 & 246 GCD** – On December 27, concrete was pumped into the basements. These floors sunk due to leaking underground sanitary sewer pipes last year. Hopefully, this is the end of the major work related to the broken sanitary sewer pipe.
- 3. Storage Closet for Clubhouse** - During the month of January a storage closet will be constructed to the left of the entrance door. It will add storage for seasonal decorations, items for events, and cleaning supplies. It will also create access to the furnace from the meeting room.
- 4. 6602 OSD** - January 10th a pipe burst on an inside wall of the home. Coal Morton responded to the emergency call at 12:15 a.m. The owners have contacted their insurance, and ServPro is performing the restoration work. Management inspected the wall on the adjoining home the following morning. A small amount of water did seep through under the middle of the basement wall.

Old Business:

1. On behalf of PVHA, get well cards were sent to Isaac Linney and Marilyn Virtue & a sympathy card was sent to Donna Johnson-Schmidt & Bill Schmidt upon the death of her son.
2. Please call Coal Morton if you have snowplowing/shoveling complaints. They will contact Property Services for you.

New Business:

A proposal for changes to trash collection and parking rules was discussed. MMSC by Reineking and Stahl to approve the proposed changes.

Trash & recycling: The word Guidelines was changed to Policies.

Bins in/out time change: Trash and recycling carts may be placed out after 12:00 noon the day before collection and shall be removed within 24 hours after collection.

Large items/curb pickup- Disposal of building materials: Wording changed to that used by the City of Madison as follows: Collection of building material is limited to debris from minor home improvement projects done by the resident - not by contractors. Debris from major remodeling, construction projects or work done by contractors, will not be collected. Removal of this material is the property owner's responsibility.

Bin non-compliance wording simplified: First Action To Be Taken – The Homeowner will receive an email, or letter if they do not have email, from Management reminding them of the times for placing bins out for collection and/or removing them to the inside of their garage or patio area after collection. The email or letter will contain the fines for non-compliance for future collection weeks: First time, \$50; second time, \$100; thereafter, \$150 for each incident. Second Action – If the Homeowner does not comply the following week, the appropriate dollar amount will be attached to their account ledger and an invoice will be mailed to the Homeowner.

Parking rules & regulations: # 8 “with flashers” eliminated. It will read: Parking personal vehicles in the common area driveways is allowed for up to fifteen (15) minutes only for the purpose of loading and unloading or during an emergency.

MMSC by White & Evans to adjourn the meeting at 8:15 pm.

The next PVHA Board Meeting will be Monday, February 10, 2014, in the PVHA Community Room at 7:00pm. All Homeowners are welcome and urged to attend.

If you wish to speak at a Board Meeting...PLEASE. ...request to be placed on the agenda prior to the meeting, and indicate your issue. Please send all agenda requests to Marlene Reineking, mar134wi@aol.com, no later than Thursday before the meeting.

● **WEEKENDS:** Please remember that on weekends - call Coal Morton, Inc. only if you have an emergency. Please use the emergency number: 608-259-2820.

● **Please** use the maintenance work request form on our web page. It is more efficient for Homeowner and Management than making phone calls. It is important for documenting the Association work projects and requests. www.parkwoodvillage.org

Please place large items, for city pickup, at the curb on the designated area only - up by the fence. Upcoming dates are February 14th & 28th (FRIDAYS). **Please do not place any items out there until the Thursday night before these dates.** (City Ordinance 10.18 1)

Minutes prepared and submitted by Marlene Reineking, Secretary. Visit the Parkwood Village Association website for all information: www.parkwoodvillage.org