



PARKWOOD VILLAGE HOMEOWNERS ASSOCIATION

A Great Place to Live • Established 1981

www.parkwoodvillage.org

July 11, 2016 Board Meeting Minutes

Officers

President

Jennifer White
225-1097

Vice President

Bonnie Buzogany
279-9997

Secretary

Marlene Reineking
833-7061

Treasurer

Mark Habich
833-6841

Directors:

Jim Stahl
833-4415

Nancy Evans
836-7201

Susan Golz
772-0208

Management Services:
Coal Morton, Inc.

Phone: 249-2736
Weekend Emergency:
259-2820
Fax: 234-5952

Mary@coalmorton.com
Lou@coalmorton.com

MMSC:

(Motion was Made,
Seconded and Carried)

Call To Order:

President White called the meeting to order at 7:00 pm.

Roll Call:

Board Members Present: Jennifer White, Bonnie Buzogany, Marlene Reineking, Mark Habich, Nancy Evans, Susan Golz & Jim Stahl.

Board Members Absent: None.

Homeowners Present: Judy Carlson, 102 GCD; Gerry Book, 104 GCD; Sue Goldstein, 6614 OSD; Judy Savage, 258 GCD; Kathryn Moore, 4 GCD; Jim Jackson, 20 GCD; Linda Jameson, 224 GCD; Karen Turner, 204 GCD & Joan Severson, 254 GCD.

Management Present: Lou Glauner & Mary Glauner, Coal Morton Inc.

Communications from Homeowners:

Do not cut/trim anything of your neighbors unless permission is received.
Tree trimmers will be here in near future.
Hardship clause application on rentals must include specifics.

Communications from Homeowners in attendance: None

Reading and Approval of May 9, 2016 Minutes:

MMSC by Evans & Habich to approve the minutes as submitted

Financial Report:

Treasurer Habich reported finances as of June 30, 2016.

Checking	\$ 63,592.97
Reserve Fund/Fortune 500	193,510.00
Total Assets	\$ 257,102.97

MMSC by Reineking & Stahl to accept the financial report as presented.

Committee Reports:

Neighbor-to-Neighbor Committee – Garage sale/bake sale was successful. Next year will be held in June. Participants and viewers sparse for July 4th parade. Next event is potluck picnic; Saturday, September 10th 4-7 pm, in the pool area.

Pool Committee – If you take out an umbrella at the pool, please put it away if possible. Ask for help if necessary. Request for more small tables at the pool. Will watch for fall sales.

Management Company Report - Activity for the months of May & June 2016.

1. Reviewed and footnoted May and June Financial Statements – Distributed via email to the Board. Will review statement at the meeting.
2. Projects - Acid washed and prepared the pool for 5/28 opening. Edged, weeded and mulched beds around the pool. Spot seeded bare areas, planted circle beds, did common area mulching and weeding. Will start to shear yews and prune large burning bushes. Removed nails and re-secured gutters with screws & new gutter clips.
3. Recent Storm - Sustained a few large broken branches. A 6" diameter large hanging branch on honey locust tree hung over the parking area near 202 Grand Canyon. Located the vehicle owners to have them moved so Boley could remove the branch. Several smaller branches were cleaned up and brought to the city terrace.
4. Contacted the Sun Prairie Bank regarding CD. They require a Tax Payer ID Letter of Verification. Contacted the IRS to request one. Received IRS notice stating that an 8821 Authorization Form signed by a Board member was required to request the letter. Form was signed by Mark Habich and mailed on 6/16. Recently received confirmation of a Centralized Authorization File (CAF) number and made a new request for the Tax ID Verification Letter. Can set up account to purchase CD once letter is received.
5. TruGreen treated the five ash trees rated a 1 from the 2015 tree inventory list. The Tree Age treatment is effective for a two year period. Homeowner at 6632 OSD paid for the treatment of the ash tree on the north side of his home.
6. Federal Pacific - Group Panel Replacement turning out to be a bit more work than expected due to scheduling. Four of the originally scheduled eight panels were replaced. Four more will be completed in July. Two of the add-on owners will be scheduled in August.
7. Water Main Location. Shutting the main off at 126 GCD was required to perform scheduled work at 122 and 128. The valve and water meter were located behind a triangular finished wall section with a removable wood top. A portion of the studs had to be cut away to provide access to the valve.
8. Trees Slated for Removal - 14 GCD - the ash tree in front of the home is in poor health. The white spire birch in front of 122/124 & 134/138 GCD is in decline.
9. Light Fixtures – Front door light fixtures at twelve homes were repaired. Four have no power. One is vacant with no power to the unit. Letters will be sent to the remaining three homes.
10. Grounds Care and Snow Plowing - Current contract with Property Services expires on 10/31/16. Request for Proposal (RFP) for two year grounds and snow plowing was emailed to Board for review. Possibly a Board subcommittee could review the RFP. The RFP should go out by the end of July. Would recommend getting bid from Olson Toon Landscaping as they care for apartments/condos near us.

Old Business: None

New Business:

- MMSC by Habich & Buzogany to purchase pool umbrellas.
- MMMSN by Evans & Reineking to purchase pizza for November Annual Meeting.

MMSC by Buzogany & Stahl to adjourn the meeting at 8:06 pm.

The next PVHA Board Meeting will be Monday, September 12, 2016, in the PVHA Community Room at 7:00 pm. All Homeowners are welcome and urged to attend.

If you wish to speak at a Board Meeting...PLEASE. ...request to be placed on the agenda prior to the meeting, and indicate your issue. Please send agenda requests to Marlene Reineking, mar134wi@aol.com.

- WEEKENDS: Please remember that on weekends - call Coal Morton, Inc. only if you have an emergency. Please use the emergency number: 608-259-2820.

Please place large items for city pickup, if they do not fit in your bin, at the curb up by the wood fence **only**, every other Friday. **Please do not place any items out for city pick up until the Thursday night before these Friday dates.** (City Ordinance 10.18 1). Upcoming Friday dates are September 23rd, & October 7th & 21st.

- Please use the maintenance work request form on our web page. It is more efficient for Homeowner and Management than making phone calls. It is important for documenting the Association work projects and requests.

www.parkwoodvillage.org

Minutes prepared and submitted by Marlene Reineking, Secretary. Visit the Parkwood Village Association website for all information: www.parkwoodvillage.org