



# PARKWOOD VILLAGE HOMEOWNERS ASSOCIATION

*A Great Place to Live • Established 1981*

[www.parkwoodvillage.org](http://www.parkwoodvillage.org)

## June 9, 2014 Board Meeting Minutes

### Officers

#### *President*

Dana Warren  
833-5703

#### *Vice President*

Jennifer White  
225-1097

#### *Secretary*

Marlene Reineking  
833-7061

#### *Treasurer*

Mark Habich  
833-6841

### Directors:

Marilyn Virtue  
829-2985

Jim Stahl  
833-4415

Nancy Evans  
836-7201

Management Services:  
Coal Morton, Inc.

Phone: 249-2736

Weekend Emergency:  
259-2820

Fax: 234-5952

Mary@coalmorton.com  
Lou@coalmorton.com

### MMSC:

(motion was made,  
seconded and carried)

### Call To Order:

President called the meeting to order at 7:05 pm.

### Roll Call:

**Board Members Present:** Dana Warren, Jennifer White, Marlene Reineking, Mark Habich, Marilyn Virtue, Jim Stahl & Nancy Evans.

**Board Members Absent:** None.

**Homeowners Present:** Judy Carlson, 102 GCD; Gerry Book, 104 GCD; Sue Goldstein, 6614 OSD; Judy Savage, 258 GCD; Bonnie Buzogany, 106 GCD & Kathryn Moore, 4 GCD.

**Management Present:** Lou Glauner & Mary Glauner, Coal Morton Inc.

### Communications From Homeowners:

The pool shower and restroom faucets have been found to be left running. Parents please inform your children to shut off restroom faucets after use and to limit the time using the shower and to shut it off. The cost of water is a huge expense for the Association. Signs will be placed to remind all pool users.

### Reading and Approval of May 12, 2014 Minutes:

MMSC by Habich and White to approve the minutes as submitted.

### Financial Report:

Treasurer Habich reported finances as of May 31, 2014.

Checking	\$36,675.33
Reserve Fund/Fortune 500	89,655.44
Total Assets	\$126,330.77

MMSC by Reineking & Virtue to accept the financial report as presented.

### Committee Reports:

Neighbor-to-Neighbor Committee – Had less garage sale participants this year. Bake sale was very successful and brought in \$134.00. The Association garage sale table brought in \$40. These funds will pay for other events during the year.

Next event is the July 4<sup>th</sup> parade in the complex, Friday at 10:00 am. Card playing is scheduled for Wednesday June 25<sup>th</sup>, 7-9 pm.

Emergency Preparedness Committee – The Committee finalized the Building Coordinators assignments. The coordinators will meet on Wednesday June 18<sup>th</sup>. Coordinators will be contacting Homeowners for basic resident & pet information during the months of June/July.

## Management Company Report - Activity for the month of May 2014:

### 1. Swimming Pool

With an early Memorial Day the pool opened on schedule and Mother Nature provided excellent weather. A broken flow meter and drain fitting to the chlorine puck feeder were replaced.

### 2. Spring Property Tour

A property tour was conducted on Wednesday, May 28 with Phil Kleiboer (Property Services), Lou Glauner (Coal Morton), Dana Warren and Mark Habich (Board Members) and Jim Jackson (Homeowner.) Items noted included areas for turf repair and replacement of a few dead/struggling shrubs. Most of the turf damage is due to the significant salting that was required this winter to keep sidewalks clear. Property Services will complete slit seeding of damaged areas this week. In a good faith gesture Property Services is covering half the cost.

### 3. Turf Repair

Coal Morton is seeding smaller areas of damaged turf. Repaired areas will be marked with blue flags to keep the mowers off the newly seeded areas.

### 4. Drainage at front of home - 256 GCD

The terrain slopes towards the front area of the home and it is already backfilled to the top of the foundation wall. During heavy rains the water seeps over the foundation wall and into the basement. Property Services will excavate at the front of the home and install a drain field with a perforated pipe extending west to the chain link fence.

### 5. Fence Repairs

Fence repairs were completed at 6646 and 6602 OSD. Fairly significant structural wood rot was repaired at 6612 OSD. The rot occurred as a result of poor quality window wrapping installed years ago.

### 6. Parking Lot Stripes

Jim Jackson has been repainting the parking stripes over the last couple of weeks.

## Old Business:

1. Cluster Mail Boxes: Survey results discussed. Thirty-seven Homeowners responded. Thirteen opposed cluster boxes and 24 homeowners supported having them installed during the no cost project sponsored by the USPS. One central location, currently where the bike rack is located, was discussed. If this site is selected, changing the 3<sup>rd</sup> driveway to a one way, out only, was discussed. Another option is having two cluster sites located at the 2<sup>nd</sup> and 4<sup>th</sup> driveway entrances. The board did not make a decision.

## New Business:

1. A Community Room open night will be scheduled soon. You can create your activity or come and meet and greet other homeowners.
2. The Neighbor Relations Committee is re-established. Dana Warren, Marilyn Virtue, Mark Habich and Nancy Evans will serve on the Committee. The goal of this committee is to work with neighbors who are unable to resolve a dispute by listening to both sides, identifying the problem, and suggesting compromises and equitable solutions.
3. If you are a Homeowner of a rental unit, please inform your tenants that they must contact you, the owner, for inside maintenance. Neither the Management Company nor the Association is responsible for any inside repairs.

MMSC by White & Stahl to adjourn the meeting at 8:25 pm.

The next PVHA Board Meeting will be Monday July 14, 2014, in the PVHA Community Room at 7:00pm. All Homeowners are welcome and urged to attend.

If you wish to speak at a Board Meeting ... PLEASE. ...request to be placed on the agenda prior to the meeting, and indicate your issue. Please send agenda requests to Marlene Reineking, [mar134wi@aol.com](mailto:mar134wi@aol.com), no later than Thursday, before the meeting.

- WEEKENDS: Please remember that on weekends - call Coal Morton, Inc. only if you have an emergency. Please use the emergency number: 608-259-2820.

Please place large items, for city pickup, at the curb on the designated area only - up by the fence. Upcoming dates are July 18<sup>th</sup> and August 1<sup>st</sup> (FRIDAYS). **Please do not place any items out there until the Thursday night before these dates.** (City Ordinance 10.18 1)

- **Please** use the maintenance work request form on our web page. [www.parkwoodvillage.org](http://www.parkwoodvillage.org) It is more efficient for Homeowner and Management than making phone calls. It is important for documenting the Association work projects and requests.

Minutes prepared and submitted by Marlene Reineking, Secretary. Visit the Parkwood Village Association website for all information: [www.parkwoodvillage.org](http://www.parkwoodvillage.org)