



# PARKWOOD VILLAGE HOMEOWNERS ASSOCIATION

*A Great Place to Live • Established 1981*

[www.parkwoodvillage.org](http://www.parkwoodvillage.org)

## May 12, 2014 Board Meeting Minutes

### Officers

#### President

Dana Warren  
833-5703

#### Vice President

Jennifer White  
225-1097

#### Secretary

Marlene Reineking  
833-7061

#### Treasurer

Mark Habich  
833-6841

### Directors:

Marilyn Virtue  
829-2985

Jim Stahl  
833-4415

Nancy Evans  
836-7201

Management Services:  
Coal Morton, Inc.

Phone: 249-2736

Weekend Emergency:  
259-2820

Fax: 234-5952

Mary@coalmorton.com  
Lou@coalmorton.com

### MMSC:

(motion was made,  
seconded and carried)

### Call To Order:

Vice President called the meeting to order at 7:04 pm.

### Roll Call:

**Board Members Present:** Jennifer White, Marlene Reineking, Mark Habich, Marilyn Virtue, Jim Stahl & Nancy Evans.

**Board Members Absent:** Dana Warren.

**Homeowners Present:** Judy Carlson, 102 GCD; Jim Jackson, 20 GCD; Gerry Book, 104 GCD; George Mickelson, 6632 OSD and Susan Goltz, 30 GCD. The Board welcomed new Homeowner Laura Steinhoff and Josh Strandlie 208 GCD.

**Management Present:** Lou Glauner & Mary Glauner, Coal Morton Inc.

### Communications From Homeowners:

1. Homeowners have complained about too many items placed on fences causing the complex to look cluttered. Management will look into establishing a policy on limiting items on fences.

### Reading and Approval of April 14, 2014 Minutes:

MMSC by Virtue and Stahl to approve the minutes as submitted.

### Financial Report:

Treasurer Habich reported finances as of April 30, 2014.

Checking	\$28,660.12
Reserve Fund/Fortune 500	85,055.88
Total Assets	\$113,716.00

MMSC by Evans and Reineking to accept the financial report as presented.

### Committee Reports:

Neighbor-to-Neighbor Committee – Garage sale and bake sale is scheduled for Saturday, May 31, 2014, 8:00 am – 3:00 pm.

Pool Committee – The volunteer pool closing list is complete. Pool cleanup is scheduled for Thursday, May 22 at 6:00 pm. Everyone is welcome to come and help.

Emergency Preparedness Committee – The plan has been finalized by the committee. See plan at [www.parkwoodvillage.org](http://www.parkwoodvillage.org). Coordinators have been assigned and will meet in the future. The names of all residents in the complex will be requested along with a list of all animals. This will be requested by email or paper mail if you do not have access to a computer.

## Management Company Report - Activity for the month of April 2014:

1. **Swimming Pool** - The cover will be removed this week and USA Pool will prepare the pool for filling and opening for the season, which is Saturday May 24, 2014.
2. **Spring Property Tour** – A property tour will be conducted next week with Phil Kleiboer of Property Services our lawn care maintenance company.
3. **Firewall** – The attic at 208 GCD will be inspected for presence of a firewall.
4. **Mulch** – Ten Yards of mulch was delivered and due to heavy usage another five yards will be delivered.
5. **Window and Door Wrap** – Homeowners are responsible for cost of rewrapping the trim when replacing a door or window in their unit.

### Old Business:

1. A final survey will be sent to homeowners requesting their view on installing cluster mailboxes while the USPS is currently installing them at no cost to the Association.
2. Please take in your trash/recycle bins by Saturday noon or 24 hours after the pickup.

### New Business:

Purchasing a room air condition for the community room was brought up for discussion. MMSC by Habich and Virtue to authorize management to purchase a portable air conditioner not to exceed \$400.00.

MMSC by Habich and Evans to adjourn the meeting at 7:45 pm.

The next PVHA Board Meeting will be Monday, June 9, 2014, in the PVHA Community Room at 7:00pm. All Homeowners are welcome and urged to attend.

If you wish to speak at a Board Meeting...PLEASE. ...request to be placed on the agenda prior to the meeting, and indicate your issue. Please send agenda requests to Marlene Reineking, [mar134wi@aol.com](mailto:mar134wi@aol.com), no later than Thursday, June 6<sup>th</sup>.

● WEEKENDS: Please remember that on weekends - call Coal Morton, Inc. only if you have an emergency. Please use the emergency number: 608-259-2820.

Please place large items, for city pickup, at the curb on the designated area only - up by the fence. Upcoming dates are Friday, June 20<sup>th</sup> and Monday July 7<sup>th</sup> (holiday pickup). **Please do not place any items out there until the evenings before these dates.** (City Ordinance 10.18 1)

● **Please** use the maintenance work request form on our web page. It is more efficient for Homeowner and Management than making phone calls. It is important for documenting the Association work projects and requests. [www.parkwoodvillage.org](http://www.parkwoodvillage.org)

Minutes prepared and submitted by Marlene Reineking, Secretary. Visit the Parkwood Village Association website for all information: [www.parkwoodvillage.org](http://www.parkwoodvillage.org)

Please drive slowly in the complex!! Speed limit - 5MPH.