



# PARKWOOD VILLAGE HOMEOWNERS ASSOCIATION

*A Great Place to Live • Established 1981*

November 11, 2013 Board Meeting Minutes

## Officers

### *President*

Dana Warren  
833-5703

### *Vice President*

John Lowrey  
821-0157

### *Secretary*

Marlene Reineking  
833-7061

### *Treasurer*

Travis Warwick  
843-3242

### Directors:

Robert Webb  
833-7307

Marilyn Virtue  
829-2985

Jim Stahl  
833-4415

Management Services:  
Coal Morton, Inc.

Phone: 249-2736

Weekend Emergency:  
259-2820

Fax: 234-5952

Mary@coalmorton.com  
Lou@coalmorton.com

### MMSC:

(motion was made,  
seconded and carried)

## Call To Order:

President called the meeting to order at 7:01 pm.

## Roll Call:

**Board Members Present:** Dana Warren, John Lowrey, Marlene Reineking, Travis Warwick, Marilyn Virtue & Jim Stahl.

**Board Members Absent:** Robert Webb.

**Homeowners Present:** Judy Carlson, 102 GCD; Gerry Book, 104 GCD; Sue Goldstein, 6614 OSD; Bonnie Buzogany, 106 GCD; Kathryn Moore, 4 GCD & Jennifer White, 32 GCD.

**Management Present:** Lou Glauner & Mary Glauner, Coal Morton Inc.

**Communications From Homeowners:** None.

## Reading and Approval of October 14, 2013 Minutes:

MMSC by Lowrey & Warwick to approve the minutes as submitted.

## Financial Report:

Treasurer Warwick reported finances as of October 31, 2013:

Checking	\$34,948.75
Reserve Fund/ Fortune 500	50,561.96
Total Assets	\$85,510.71

MMSC by Reineking & Lowrey to accept the financial report as presented.

## Committee Reports:

Neighbor-to-Neighbor Committee – Halloween Party was successful. The Committee will have a survey available at the annual meeting requesting information/ideas from Homeowners on activities they would like to see scheduled for the Community Room.

## Management Company Report - Activity for October 15 - November 9, 2013:

1. **Annual Meeting** - A significant amount of time was spent in preparing for the PVHA Annual Business Meeting in addition to generating documents and mailing to Homeowners.

2. **Asphalt** - Crack sealing was completed. The asphalt at the back of 242-244 GCD was removed and re-graded to allow water to flow to the center swale.
3. **Gutter Cleaning** - Gutters were cleaned at all units and will be cleaned again where needed as the remainder of leaves fall.
4. **Projects for the Near Future** - Kick-out flashings will be installed over the next three weeks.
5. **Concrete Replacement** - Sidewalk and porch replacements are in progress and work should be completed this week.
6. **Banking/Credit Union Services** - A majority of homeowners would have to participate in an ACH plan to make it economical for the Association. Management recommended that PVHA remain with the current condo fee payment plan. Changing financial accounts and services over to a different institution was discussed. MMSC by Warwick & Lowrey to have Coal Morton Inc. transfer the PVHA checking/savings account over to Summit Credit Union.

### **Old Business:**

1. The Independent Accountants PVHA Review by Wagner CPAs concluded that there are no material modifications necessary for the PVHA financial statements to be in conformity with the cash basis of accounting.
2. Please keep your garage doors closed.

### **New Business:**

1. The City of Madison sent a letter to all homeowners stating that homeowners will be responsible for cost of sewer repair from their home to where it connects to the public sanitary sewer main. Management is researching if this affects multi residential homes or if the condo associations are responsible.
2. President requested reimbursement for the cost of a microwave she purchased for the Community Room. MMSC by Lowrey & Stahl to reimburse her.

MMSC Lowrey & Stahl to adjourn the meeting at 8:03 pm.

The next board meeting will be Monday, December 9, 2013, in the PVHA Community Room at 7:00pm. All Homeowners are welcome and urged to attend.

If you wish to speak at the Board Meeting ... PLEASE ... request to be placed on the agenda prior to the meeting, and indicate your issue. Please send agenda requests to Marlene Reineking, [mar134wi@aol.com](mailto:mar134wi@aol.com), no later than Thursday, December 5, 2013.

- WEEKENDS: Please remember that on weekends - call Coal Morton, Inc. only if you have an emergency. Please use the emergency number: 608-259-2820.

Please use the work request form on our web page. It is more time saving for homeowners and management than making phone calls. It is also important for documenting the work projects and requests.

Please place large items, for city pickup, at the curb on the designated area only - up by the fence. Upcoming dates are December 6<sup>th</sup> & December 20th (FRIDAYS). **Please do not place any items out there until the Thursday night before these dates.** (City Ordinance 10.18 1)

Minutes prepared and submitted by Marlene Reineking, Secretary. Visit the Parkwood Village Association website for all information: [www.parkwoodvillage.org](http://www.parkwoodvillage.org)