



PARKWOOD VILLAGE HOMEOWNERS ASSOCIATION

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www.parkwoodvillage.org

September 12, 2016 Board Meeting Minutes

Officers

President

Jennifer White
225-1097

Vice President

Bonnie Buzogany
279-9997

Secretary

Marlene Reineking
833-7061

Treasurer

Mark Habich
833-6841

Directors:

Jim Stahl
833-4415

Nancy Evans
836-7201

Susan Golz
772-0208

Management Services:
Coal Morton, Inc.

Phone: 249-2736
Weekend Emergency:
259-2820
Fax: 234-5952

Mary@coalmorton.com
Lou@coalmorton.com

MMSC:
(Motion was Made,
Seconded and Carried)

Call To Order:

President White called the meeting to order at 7:01 pm.

Roll Call:

Board Members Present: Jennifer White, Bonnie Buzogany, Marlene Reineking, Mark Habich, Nancy Evans, Susan Golz & Jim Stahl.

Board Members Absent: None.

Homeowners Present: Judy Carlson, 102 GCD; Gerry Book, 104 GCD; Sue Goldstein, 6614 OSD; Kathryn Moore, 4 GCD; Dana Warren, 6650 OSD; Jim Jackson, 20 GC & Tim Jaberg, 118 GCD.

Management Present: Lou Glauner & Mary Glauner, Coal Morton Inc.

Communications from Homeowners:

Homeowner requested clarification as to the maintenance responsibility for the handicap ramp which is on common ground.

Communications from Homeowners in attendance: Sidewalk alongside of pool collects water and freezes in winter. Management aware of problem and will work on solution.

Reading and Approval of July 12, 2016 Minutes:

MMSC by Evans & Habich to approve the minutes as submitted

Financial Report:

Treasurer Habich reported finances as of August 31, 2016.

Checking	\$ 57,165.19
Reserve Fund/Fortune 500	<u>203,945.11</u>
Total Assets	\$261,110.30

MMSC by Reineking & Buzogany to accept the financial report as presented.

Committee Reports:

Neighbor-to-Neighbor Committee – Picnic was held on Sunday due to rain & was attended by about 20 residents. Participation lower than past years.

Halloween party scheduled for Saturday, October 29, 2016, 2:00 – 4:00 in Community Room. Dress up or come as you are. Everyone Welcome

Pool Committee - Pool will close Sunday, September 18th. Doggie swim Tuesday, September 20th, 7:00 – 9:00. Doggie and owner treats available compliments of Bonnie Buzogany.

PVHA ANNUAL BUSINESS MEETING -- THURSDAY, NOVEMBER 10, 2016 - 7:00 pm

Management Company Report - Activity for the months of July & August, 2016.

1. Reviewed and Footnoted July and August Financial Statements

Distributed via email to the Board.

2. August Rains/Storms

Winds caused clogged gutters needing cleanup and many branches to be picked up. Will be installing \$1,000 of gutter guards during October gutter cleaning.

3. Storms blew off aluminum trim wrap.

Thirty Feet of aluminum trim blew off the gable rake at 6650 OSD. Upon inspections it was found that the gable trim was completely dry rotted. Glauner talked briefly with Mark Habich about this and will follow up with Brad Hasheider (the company that installed the siding and wrap back in the 90s).

4. PVHA CD - Sun Prairie Bank

Check is written, forms were signed and reviewed and will be dropped off at the Sun Prairie Bank this Saturday.

5. TruGreen - Damage from Weed Treatment

Weeds were to be treated only on hard surface areas on 7/22. 16 GCD stated in email on Saturday 7/23, that flowers in common area mulch beds were sprayed with weed killer. Coal Morton followed up with Homeowner and Jeff Schaefer (TruGreen). Flowers killed in four areas at 134 GCD. Anyone who believes their flowers were killed by weed killer spray, please send in a maintenance request.

6. Federal Pacific - Group Panel Replacement

Final unit had air conditioner knocked out due to installation of new circuit panel. This resulted in a short that would trip the 3 amp fuse on the furnace control.

7. Fence Work

Completely replaced fence at 266 GCD (was rated a 4 from 2014 tour). Replaced posts and gates at 6 and 216 GCD.

8. Grounds Care and Snow Plowing RFP

RFP was sent out to four vendors. Toured grounds with Ron from 4th of July Landscaping and Wayne from Olson Toon. Sent follow up emails to Josh (Boley) and Phil (Property Services).

Old Business:

Sign made by Mark Habich indicating capacity for meeting room is limited to 25 people.

New Business:

1. Management Contract presented - Coal Morton Inc. – MMSC by Reineking and Habich to accept 2-year management contract proposal by Coal Morton, Inc.
3. Request for weekly use of Community Room dropped.
4. Emergency Plan for complex needs review/updated.
5. Homeowners will be receiving information asking them to run for office in the upcoming Board of Directors election.

MMSC by Habich & Stahl to adjourn the meeting at 8:03 pm.

The next PVHA Board Meeting will be Monday, October 10, 2016, in the PVHA Community Room at 7:00pm. All Homeowners are welcome and urged to attend. If you wish to speak at a Board Meeting...PLEASE. ...request to be placed on the agenda prior to the meeting, and indicate your issue. Please send agenda requests to Marlene Reineking, mar134wi@aol.com,

- WEEKENDS: Please remember that on weekends - call Coal Morton, Inc. only if you have an emergency. Please use the emergency number: 608-259-2820.
- Please place large items for city pick-up, if they do not fit in your bin, at the curb up by the wood fence **only**, every other Friday. **Please do not place any items out for city pick up until the Thursday night before pickup date.** (City Ordinance 10.18 1). Upcoming Friday dates are Oct. 21st, Nov. 4th & 18th.
- Please use the maintenance work request form on our web page. It is more efficient for Homeowner and Management than making phone calls. It is important for documenting the Association work projects and requests.
www.parkwoodvillage.org

Minutes prepared and submitted by Marlene Reineking, Secretary. Visit the Parkwood Village Association website for all information: www.parkwoodvillage.org

*** THURSDAY, NOVEMBER 10, 2016 7:00pm - PVHA ANNUAL BUSINESS MEETING – at Schwoegler Park Towne Lanes, 444 Grand Canyon Drive. Come early and enjoy pizza provided by PVHA.**