



PARKWOOD VILLAGE HOMEOWNERS ASSOCIATION

A Great Place to Live • Established 1981

www.parkwoodvillage.org

September 14 2020 Board Meeting Minutes - VIRTUAL

Officers

President

Shelby Lofthus
715-933-0183

Vice President

Lillian McGrath
833-0037

Secretary

Marlene Reineking
833-7061

Treasurer

Timothy Jaberg
920-227-8952

Directors:

Nancy Evans
836-7201

Jim Stahl
833-4415

Susan Golz
772-0208

Management Services:
Coal Morton, Inc.

Phone: 608-284-9676
Weekend Emergency:
259-2820

Mary@coalmorton.com
Lou@coalmorton.com

MMSC:
(Motion was Made,
Seconded and Carried)

Call To Order:

President Lofthus called the meeting to order at 7:08 pm.

Roll Call:

Board Members Present: Shelby Lofthus, Lillian McGrath, Marlene Reineking, Timothy Jaberg, Nancy Evans, Jim Stahl & Susan Golz.

Board Members Absent: None.

Homeowners Present: Virtual Board Meeting:

Homeowners invited to join for audio on Zoom. Three Homeowners joined in.

Management Present: Lou Glauner & Mary Glauner, Coal Morton Inc.

Communications from Homeowners: None

Communications from Homeowners in attendance: Virtual meeting.

Reading and Approval of July 13 2020 Minutes:

MMSC by Golz & Evans to approve the minutes as submitted.

Financial Report:

Treasurer Jaberg reported finances as of June 30 2020.

Checking	\$ 51,520.34
Reserve Fund/Fortune 500	159,178.73
Total Assets	\$210,699.07

MMSC by Reineking & Jaberg to accept the financial report as presented.

Committee Reports: Neighbor-2-Neighbor Committee:

No activities due to Covid 19 pandemic.

Management Company Report:

Activity/projects for July 15 thru September 13 2020:

- Weeded and trimmed shrub - majority of courtyard areas are complete. Edged and mulched some of the younger trees.
- Fence repairs and painting from the 2019 prioritized list - Fifty fences left to do in the next two years. An airless paint sprayer was purchased for \$920 and it saved 10 hours of labor on first two fences (savings of \$350). The sprayer will pay for itself after painting 6 fences.
- Amended Declaration – Assembled and delivered document packages to all Homeowners. A small correction required a follow up notice which was delivered the following day. Thanks to a homeowner for pointing out that 240-244 GCD were missing from the Type 2 Unit list.
- Future projects - Seed areas where perennials/weeds were removed (146, 202 and the west side of 216 GCD). Continue weeding, fence repair & painting, fall gutter cleaning and installing 200' of gutter guards.
- Sidewalk replacement by Finks - Primarily between 6608 OSD-120 GCD and replacing the asphalt walking trail between 146 and 202 GCD.

Foundation Piers – Raise Rite is scheduled to install 25 resistance piers beginning the last week in October. The Annual Budget included funding for installation of 23 foundation piers and since, 2 additional piers were added. The Board approved via e-mail the installation at the cost of \$51,750.00.

Pool Cover - The Board approved via e-mail, to proceed with the purchase of the new pool cover for \$4,250. The closed pool saved \$12,500.

TDS Optic Fiber – Subcontractor Michaels will be installing underground optic fiber in PVHA. They have currently marked utilities and white paint/flags mark the path of the new optic fiber. The installation plan was obtained from TDS and will be reviewed with TDS prior to installation.

Asphalt Project Completed – This project went smoothly. Overall, the grading was improved. Poblocki has been contacted about drainage problems at the back of 106 and 114 GCD.

Brick Replacement - Frey Construction removed the brickwork at 126 – 128 GCD at the front porch bump out and replaced it with matching siding. One outside corner piece does not match and will be replaced by Frey.

Thirty Yard Dumpster - The dumpster will be delivered on Wednesday, September 16. It will remain on-site for 14 days or until full.

Speed Bumps – Will be installed in spring as the plowing season begins in 6 to 7 weeks at which time they would need to be removed.

Old Business: None.

New Business:

A. Resolution to conduct virtual Annual Business Meeting during Covid - 19 Pandemic.

The following Resolution was recommended by PVHA Attorney Ethan Miller:

Due to the COVID-19 Pandemic and Dane County Emergency Order #9, which prevents mass gatherings of more than ten persons, the 2020 PVHA Annual Business Meeting will be conducted virtually via Zoom. This is being done for the health and safety of its members. The establishment of a quorum and voting shall be handled thru mail in proxies and ballots. The virtual meeting will be Thursday, November 12, 2020 at 7:00 pm.

MMSC by Reineking and McGrath to accept the language of the Resolution. A sub-committee was appointed to develop and review procedures, distribution, and collection of documents required for the virtual annual meeting.

B. Parking lot striping between 32 & 132 GCD - During the asphalt replacement project, precision Striping lined off eight 9' stalls, which is standard. They did not block out the area in the middle where the sidewalk abuts the asphalt. They are willing to restripe leaving the area by the middle sidewalk, at no cost to PVHA. After discussion the Board agreed it should be redone.

C. Grounds and snow removal contract -The contract with Property Services is up for renewal. The price would increase by 7%, \$2780 in 2021 based on an average winter snow season. There will be no increase for 2022. MMSC by Golz and Stahl to accept the two year contract.

D. Drop box at PVHA Community Building - The Board supported a suggestion to have a locking drop box installed on the exterior of the community building. It will be used for collection of internal information and correspondence by the Board, Management & Homeowners.

E. Board Member and Officers to Stand for Election - Shelby Loftus, Tim Jaberg, Marlene Reineking, and Jim Stahl agreed to stand for re-election. Nomination forms will be mailed to all Homeowners in October. Virtual Annual Business Meeting - Thursday, November 12, 2020, 7:00 pm.

MMSC by Stahl & Jaberg to adjourn the meeting at 8:25pm.

The next PVHA Board Meeting will be Monday, October 12, 2020.at 7:00pm. Due to Covid -19 Pandemic, a virtual meeting is planned. Homeowners are welcome and urged to join in on ZOOM.

If you wish to speak at a Board Meeting...PLEASE. ...request to be placed on the agenda prior to the meeting, and indicate your issue. Please send agenda requests to Marlene Reineking, mar134wi@aol.com,

- WEEKENDS: Please remember that on weekends - call Coal Morton, Inc. only if you have an emergency. Please use the emergency number: 608-259-2820.
- Please place large items for city pick-up, if they do not fit in your bin, at the curb up by the wood fence **only**, every other Friday. **Please do not place any items out for city pick up until the Thursday night before.** (City Ordinance 10.18 1).
- Please use the maintenance work request form on our web page. It is more efficient for Homeowner and Management than making phone calls. It is important for documenting the Association work projects and requests. www.parkwoodvillage.org

Minutes prepared and submitted by Marlene Reineking, Secretary. Visit the Parkwood Village Association website for all information: www.parkwoodvillage.org