



# PARKWOOD VILLAGE HOMEOWNERS ASSOCIATION

*A Great Place to Live • Established 1981*

[www.parkwoodvillage.org](http://www.parkwoodvillage.org)

September 8, 2014 Board Meeting Minutes

## Officers

### *President*

Dana Warren  
833-5703

### *Vice President*

Jennifer White  
225-1097

### *Secretary*

Marlene Reineking  
833-7061

### *Treasurer*

Mark Habich  
833-6841

## Directors:

Marilyn Virtue  
358-1476

Jim Stahl  
833-4415

Nancy Evans  
836-7201

Management Services:  
Coal Morton, Inc.

Phone: 249-2736  
Weekend Emergency:  
259-2820  
Fax: 234-5952

Mary@coalmorton.com  
Lou@coalmorton.com

## MMSC:

(Motion was Made,  
Seconded and Carried)

## Call To Order:

Vice President called the meeting to order at 7:01 pm.

## Roll Call:

**Board Members Present:** Jennifer White, Marlene Reineking, Mark Habich, Marilyn Virtue, Jim Stahl & Nancy Evans.

**Board Members Absent:** Dana Warren.

**Homeowners Present:** Sue Goldstein, 6614 OSD; Judy Savage, 258 GCD; & Bonnie Buzogany, 106 GCD.

**Management Present:** Lou Glauner & Mary Glauner, Coal Morton Inc.

## Communications From Homeowners:

1. Homeowners are reminded not to put out animal poison.
2. Complaint on violation of numerous pool rules on Sunday. Homeowner will receive letter regarding the behavior.
3. The speed limit in the complex is 5 mph. A complaint was filed regarding a homeowner who frequently speeds. A letter will be sent relating to the dangers of speeding in the complex.
4. Homeowner requested the Board to revisit individual water meters. Management reminded the Board that with our commercial rate the water and sewer costs are less than one-half of our bill. Numerous other fees added by city amount to half of bill.

## Reading and Approval of August 11, 2014 Minutes:

MMSC by Virtue & Stahl to approve the minutes as submitted.

## Financial Report:

Finances as of August 31, 2014.

Checking	\$35,467.23
Reserve Fund/Fortune 500	103,325.17
Total Assets	\$138,792.40

(Will vote on at October meeting)

## Committee Reports:

Neighbor-to-Neighbor Committee – Ice cream social was well attended. Next year the Picnic will be combined with Ice Cream Social. Halloween Party is next event Saturday, October 25<sup>th</sup> 2014, 3 - 5 pm in the Community Room. Costumes are encouraged.

Emergency Preparedness Committee – Personnel from the Fire Department will be invited to speak at the Annual Meeting.

## Management Company Report - Activity for the month of August 2014:

1. Request from Homeowner to remove two 2<sup>nd</sup> story windows, remove siding in between, and replace with two larger windows with white or almond trim. MMSC by Habich and Reineking to approve the replacement.
2. Tempel Roofing came in with low bid for roof at community room / maintenance shop. MMSC by Habich & Stahl to accept bid and proceed with project.
3. A successful pool season is over and pool draining will begin soon.
4. Tree trimming will be done in October
5. Asphalt repair will begin in September.

### Old Business:

1. None

### New Business:

1. Community Room – Holiday hours and opening and closing the Community Room was discussed. MMSC by White and Reineking to change current key policy and allow the Homeowner who is using the Community Room, to pick up the key from key holder prior to their event to open and lock up. A \$50.00 dollar security deposit will be required. Deposit returned upon return of key.

2. Annual Meeting - Procedure for counting votes at Annual Meeting.

MMSC by Evans and Stahl to adopt the following procedure for vote counting.

For purposes of concentration and diverting distraction, a separate area for vote counting will be established away from the sign in desk and all other attendees.

At the Annual Meeting, three Homeowners will be urged to volunteer to count votes. If possible, volunteers should be from different sections of the complex. If there are no volunteers, the Secretary will solicit Homeowners to participate in the count.

It is strongly recommended that Members of the Board do not count votes.

One of the Board Directors, not up for election, will oversee the vote counting, but will not participate in the actual vote counting.

Those Members involved in the vote counting process are advised not to communicate any information regarding the count during or afterwards.

3. It was recommended that any new elected board members be offered information of monthly meeting procedures. Management has a summary that can be provided.

4. Budget Committee - Lou Glauner, Management, & Mark Habich, PVHA Treasurer, will generate an Annual Budget and present it to the Board. An informational meeting is scheduled for Wednesday, October 15, 2014, 5:30 – 6:30, in the Community Room. Homeowners are urged to attend to be briefed on the budget and to offer their recommendations. Please email either/both of them with your ideas: [Lou@coalmorton.com](mailto:Lou@coalmorton.com) [mhabich@tds.net](mailto:mhabich@tds.net).

The Neighbor Relations Committee will meet immediately following adjournment.

MMSC by Stahl & Virtue to adjourn the meeting at 8:21 pm.

The next PVHA Board Meeting will be Monday, October 13, 2014, in the PVHA Community Room at 7:00pm. All Homeowners are welcome and urged to attend.

If you wish to speak at a Board Meeting...PLEASE. ...request to be placed on the agenda prior to the meeting, and indicate your issue. Please send agenda requests to Marlene Reineking, [mar134wi@aol.com](mailto:mar134wi@aol.com), no later than Thursday, before the meeting.

● WEEKENDS: Please remember that on weekends - call Coal Morton, Inc. only if you have an emergency. Please use the emergency number: 608-259-2820.

Please place large items, for city pickup, at the curb on the designated area only - up by the fence. Upcoming dates are October 24<sup>th</sup> & November 7<sup>th</sup> (FRIDAYS). **Please do not place any items out there until the Thursday night before these dates.** (City Ordinance 10.18 1)

● **Please** use the maintenance work request form on our web page. It is more efficient for Homeowner and Management than making phone calls. It is important for documenting the Association work projects and requests.

[www.parkwoodvillage.org](http://www.parkwoodvillage.org)

Minutes prepared and submitted by Marlene Reineking, Secretary. Visit the Parkwood Village Association website for all information: [www.parkwoodvillage.org](http://www.parkwoodvillage.org)